



**THE ASEAN SECRETARIAT INVITES INDONESIAN NATIONALS TO APPLY FOR THE
FOLLOWING VACANCY**

**STATISTICIAN: CAPACITY BUILDING AND MID-TERM EVALUATION
OF ASCC BLUEPRINT 2025**

Background

The Association of Southeast Asian Nations (ASEAN) was founded in 1967 with the purpose of promoting regional cooperation in Southeast Asia, in the spirit of equality and partnership and thereby contribute towards peace, progress, and prosperity in the region. It was proclaimed a Community through the “*Kuala Lumpur Declaration on ASEAN 2025: Forging Ahead Together*”, signed by the ASEAN Leaders during their 27th Summit in November 2015, calling the ASEAN Community to work towards building a community that is politically cohesive, economically integrated and socially responsible.

The ASEAN Secretariat was established in 1976 by the Foreign Ministers of ASEAN, with the basic function of providing greater efficiency in the coordination of ASEAN organs and for more effective implementation of ASEAN projects and activities, and envisioned to be the nerve center of a strong and confident ASEAN Community.

In alignment with the Kuala Lumpur Declaration on ASEAN 2025, and key aspirations of the three pillars; ASEAN Political-Security Community (APSC), ASEAN Economic Community (AEC) and ASEAN Socio-Cultural Community (ASCC), supported by the Department of Community and Corporate Affairs (CCA), the ASEAN Secretariat is inviting qualified Indonesian citizens or ASEAN Nationals who are currently residing and recruited in Indonesia to apply for the position of **Statistician: Capacity Building and Mid-Term Evaluation of ASCC Blueprint 2025**.

Duties and Responsibilities:

This position is a project staff under the ASCC Analysis and Monitoring Directorate (AMD) of the ASCC Department. Reporting to the Team Leader, the statistician shall be responsible for:

- 1. Provide technical and statistical support to conduct training workshops on the ASEAN Socio-Cultural Community (ASCC) Blueprint Monitoring and Evaluation (M&E) System:**
 - a. Provide technical and statistical support in developing and finalising the design, substantive material and method of the training, including the pre-training and post-training questionnaire, to ensure that all parties involved in the implementation of the ASCC Blueprint 2025 have a common understanding on how to implement the ASCC M&E Framework.

- b. Provide technical coordination with relevant stakeholders to ensure that objectives are met effectively and efficiently.

2. Provide technical and statistical support to conduct a mid-term evaluation of the ASCC Blueprint 2025:

- a. Provide technical and statistical support in mid-term evaluation of the ASCC Blueprint, which will include identification of purpose and scope, overall approach, plan for data collection (methodology) and data analysis, work plan, management arrangement, and budget.
- b. Provide technical and statistical support in conducting the mid-term evaluation.
- c. Undertake a survey of existing documents, data, and information from a variety of sources.

3. Provide technical support to M&E related activities of the AMD:

- a. Support the technical and statistical operationalization of the ASCC Results Framework.
- b. Support the technical and statistical development and operationalization of the electronic database of the ASCC Blueprint monitoring system.
- c. Undertake any other tasks as assigned by Head of ASCC Monitoring Division.

Qualifications and Experience:

- Advanced degree in Statistics, Social Sciences, Public Policy, Public Administration, or Economics, or Bachelor degree in the above areas with a minimum of two (2) years of working experience in statistics, including experience in M&E and research.
- Competency in computer skills with adequate knowledge of Microsoft Office, Excel, Outlook, and statistical software where relevant to the position.
- Demonstrated ability to develop and maintain good working relationships with the public and other stakeholders, including experience in a cross-cultural environment and international settings.
- In-depth understanding of international and regional issues, and knowledge of and commitment to ASEAN ideals.
- Proven ability for accuracy under pressure and adherence to deadlines.
- Excellent command of English, written and spoken.
- Ability to travel.

Remuneration and Benefits:

This position is funded for an initial period of 18 months. Extension of the post is subject to renewal of mandate and availability of funds. The successful candidate will be offered a monthly lump sum remuneration of maximum USD 2,500 covering salary, medical health, transport allowance, 13th month salary, and gratuity.

How to apply:

Send your application to **asean.hr@asean.org** highlighting your suitability and potential contribution to the position together with a **detailed CV, certified true copies of educational certificates and transcript for Master (if applicable) and Bachelor degrees**, and **complete ASEC Employment Application Form** attached with recent photograph. Incomplete application shall **NOT** be considered.

Please indicate on the subject heading: **Application for Statistician for CB and MTE of ASCC.**

Application documents should reach the ASEAN Secretariat by **12 June 2019**. The Selection Committee's decision is final and only shortlisted candidates will be notified.

Note:

ASEC Employment Form can be downloaded at www.asean.org/opportunities/asec-employment-form
