TERM OF REFERENCE

ASEAN PLUS JAPAN MINISTERIAL MEETING ON SPORTS (AMMS+JAPAN)

I. BACKGROUND

1. At the Commemorative Meeting for the 40th Anniversary of ASEAN-Japan Friendship and Cooperation held on 14 December 2013 in Tokyo, Japan, the Heads of State/Government of the Member States of ASEAN and Japan adopted the Vision Statement on ASEAN-Japan Friendship and Cooperation: Shared Vision, Shared Identity, Shared Future; and its Implementation Plan.

2. As a follow up to the vision statement, Japan further initiated the ASEAN Plus Japan Ministerial Meeting on Sports (AMMS+Japan) along with its “Sport for Tomorrow” programme with the aim to promote the value of sports and the Olympic and Paralympic movement in Southeast Asia.

3. The First ASEAN Plus Japan Ministerial Meeting on Sports (1st AMMS+Japan) was held on 11 October 2017 in Nay Pyi Taw, Myanmar, in conjunction with the Fourth ASEAN Ministerial Meeting on Sports (AMMS-4) and was preceded by the Preparatory Senior Officials Meeting for the 1st AMMS+Japan on 10 October 2017.

4. The ASEAN Plus Japan Ministerial Meeting on Sports (AMMS+Japan) first adopted its Terms of Reference (TOR) on 10 March 2016 through ad referendum. The first amendment to the TOR was finalised for adoption by the 2nd AMMS+Japan on 9 October in Manila, Philippines.

II. OBJECTIVE

The ASEAN Plus Japan Ministerial Meeting on Sports (AMMS+Japan) is established:

5. To contribute to the strengthening of ASEAN-Japan friendship and partnerships through sports cooperation.

6. To provide guidance and strategic directions toward strengthening and facilitating policy dialogue and cooperation in sports between ASEAN and Japan to foster mutual collaboration.

III. MANDATE AND FUNCTIONS

7. The AMMS+Japan shall be mandated to:

   a. Guide the SOMS+Japan in implementing relevant directives pertaining to sport emanating from the ASEAN-Japan Summit;

   b. Assign the SOMS+Japan to implement regional priorities and programmes as guided by the AMMS+Japan and oversee their progress;
c. Guide the SOMS+Japan in intensifying coordination between sports and other sectors to maximise sports’ contribution to the realisation of the Vision Statement on ASEAN-Japan Friendship and Cooperation and the ASEAN Work Plan on Sports; and

d. Where appropriate, adopt a common view on sports development, in relevant regional/international meetings.

IV. CO-CHAIRPERSONSHIP

8. The ASEAN Member State chairing the AMMS will co-chair the AMMS+Japan Meeting with Japan.

9. The tenure of the AMMS+Japan Co-chair shall be concomitant with the chairpersonship of the AMMS.

V. MEETINGS

10. The AMMS+Japan shall comprise of Ministers responsible for sports of the ASEAN Member States and Japan or their equivalent, and the Secretary-General of ASEAN.

11. The AMMS+Japan Meeting shall meet at least once every two years in conjunction with the ASEAN Ministerial Meeting on Sports (AMMS) meeting, in consultation with the AMMS Chair.

12. Participation of ASEAN Member States, Japan and ASEAN Secretariat in the AMMS+Japan shall be on self-financing basis.

13. The AMMS+Japan Meeting shall be preceded by the SOMS+Japan and held in ASEAN countries or Japan, as deemed necessary and agreed by both sides.

14. The ASEAN Secretariat shall assist the Co-Chairs in preparing the agenda of the AMMS+Japan, circulating the draft agenda for consideration of the members and keeping a summary record of discussions.

15. The ASEAN Secretariat shall provide technical and administrative support in convening the AMMS+Japan in compliance with the Guide to ASEAN Practices and Protocol.

16. Representatives of relevant regional and international agencies and partners may be invited, with the consent of the AMMS+Japan, to attend the open sessions to promote collaboration and partnerships.
VI. DECISION MAKING

17. Decision-making in AMMS+Japan shall be based on consultation and consensus in accordance with the ASEAN Charter.

18. Matters requiring the attention and/or decision of AMMS+Japan shall be channeled through the AMMS Chair for consultation with the ASEAN Plus Japan Sports Ministers. Consultation for decision-making shall be done during the Meeting or through ad-referendum by the AMMS Chair or the ASEAN Secretariat as assigned by the AMMS Chair.

VII. AMENDMENTS

19. The Terms of Reference is open for review from time to time; necessary amendments shall be made by consultation and consensus of both ASEAN and Japan.

20. The amended Terms of Reference shall be adopted at the AMMS+Japan or through ad referendum.

[end]