CCAD/Admin Unit/General/Ref-No.2017/006

Jakarta, 18 January 2017

Subject: Auction For ASEAN Secretariat Car Asset

TO WHOM IT MAY CONCERN

The ASEAN Secretariat is pleased to invite you to participate in the auction for the used car on a as-is-where-is basis, with specification as follows:

DETAILS OF THE CAR
- Brand : Toyota Kijang LGX M/T
- Acquired Year : 2004
- Type : Minibus
- Year of Assembly : 2004
- Number of Cylinder : 1.8 cc
- Color : Black Mika
- Machine Number : 7K0714307

The offer must be submitted/quoted as the following:

i. Submit a quotation by filling the attached Auction Form in a sealed envelope bearing “Quotation for a Used Car – Toyota Kijang LGX” on the top right corner;

ii. Not later than Wednesday, 1 February 2017 at 5.00 pm;

iii. Quotation should be made in IDR

iv. Terms & Conditions are stated on the Auction Form

v. Please send the Auction Form to:

Admin & General Affairs Division
The ASEAN Secretariat
70A, Jln. Sisingamangaraja
Jakarta 12110, Indonesia
The car is available for inspection with appointment only during office hours 10 am – 4 pm weekdays.

For further information of the Auction and inspection appointments please contact:
Mr. Nur Tantrio       (021) 7262991, Ext. 134
Mr. Gesang Darmadjji (021) 7262991, Ext. 232

Please take note that you are responsible to pay other administrative cost to the relevant parties to enable the title of the car to be transferred to your name. The estimated administrative cost is as follows:

<table>
<thead>
<tr>
<th>No</th>
<th>Description</th>
<th>Amount (IDR)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Import Duty</td>
<td>24,836,601</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>VAT 10%</td>
<td>7,450,980</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Income Tax</td>
<td>5,588,235</td>
<td>Estimated – and if you are subject to Indonesian Tax</td>
</tr>
<tr>
<td>4</td>
<td>Luxury tax</td>
<td>7,450,980</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Vehicle Duty &amp; Title Transfer</td>
<td>1,010,000</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Administration and related fee</td>
<td>993,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>47,329,796</strong></td>
<td></td>
</tr>
</tbody>
</table>

Thank you

Yours Sincerely

Nella Susilani
Senior Officer
Administration & General Affairs Division
ASEC Auction Form

* Terms & Conditions
1. This form must be completed and to be sent in a sealed envelope
   Formulir harus dikirimkan dalam amplop tertutup
2. The successful bidder is required to make 5% Down Payment as reservation within 3 (three) days
   upon notification by the ASEAN Secretariat
   Pemenang lelang diwajibkan membayar uang muka sebagai tanda jadi dalam waktu 3 (tiga) hari sejak
   pemberitahuan pengumuman lelang oleh ASEAN Secretariat
3. Full Payment should be made within 2 (two) weeks after Down Payment is paid or any other date that
   is mutually agreed by both parties
   Pelunasan pembayaran harus dilakukan dalam waktu 2 (dua) minggu setelah pembayaran uang muka
   atau sesuai tanggal yang telah disetujui oleh kedua belah pihak
4. Down Payment is non-refundable
   Uang Muka yang telah dibayarkan tidak dapat dikembalikan
   Payment shall be made by Transfer to :
   Pembayaran dapat ditransfer ke :
   ASEAN Secretariat
   Standard Chartered Bank Account no. 30604008640

5. Full payment must be received prior to collection
   Pembayaran harus sudah dilunasi sebelum pengambilan mobil
6. Minimum Auction price is IDR 47,670,000.-
   Minimum Penawaran Lelang IDR 47,670,000.-
7. On a as-is-where-is basis. No complaint on the condition of the car will be entertained
   Barang-barang bekas atau disposal adalah seperti adanya, ASEC tidak akan melayani setiap keluhan
   pada saat dan setelah pelepasan asset kepada pemenang lelang.

1. Obtained From/Info Dari :

2. Company/Perusahaan :

3. Bid Amount/Penawaran :

Signature/Tanda-tangan :

Date/Tanggal :